

Company Registration No. 00166772 (England and Wales)

IP FEDERATION
(LIMITED BY GUARANTEE)
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2019

**IP FEDERATION
(LIMITED BY GUARANTEE)
COMPANY INFORMATION**

Director	S M Oliver	(Appointed 12 July 2019)
Secretary	C D England	
Company number	00166772	
Registered office	60 Gray's Inn Road London WC1X 8AQ	
Accountants	Richard Place Dobson 1-7 Station Road Crawley West Sussex RH10 1HT	

**IP FEDERATION
(LIMITED BY GUARANTEE)
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**IP FEDERATION
(LIMITED BY GUARANTEE)
DIRECTOR'S REPORT**

FOR THE YEAR ENDED 31 DECEMBER 2019

The director presents the annual report and financial statements for the year ended 31 December 2019.

Principal activities

The principal activity of the company continued to be that of improving the intellectual property framework to meet the needs of innovative industry.

Director

The director who held office during the year and up to the date of signature of the financial statements was as follows:

B J Gascoyne	(Resigned 12 July 2019)
S M Oliver	(Appointed 12 July 2019)

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

By order of the board

.....
C D England
Secretary

Date:

**IP FEDERATION
(LIMITED BY GUARANTEE)
CHARTERED ACCOUNTANTS' REPORT TO THE BOARD OF DIRECTORS ON THE
PREPARATION OF THE UNAUDITED STATUTORY FINANCIAL STATEMENTS OF IP
FEDERATION FOR THE YEAR ENDED 31 DECEMBER 2019**

In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the financial statements of IP Federation for the year ended 31 December 2019 set out on pages 3 to 9 from the company's accounting records and from information and explanations you have given us.

As a practising member firm of the Institute of Chartered Accountants in England and Wales (ICAEW), we are subject to its ethical and other professional requirements which are detailed at <http://www.icaew.com/en/members/regulations-standards-and-guidance>.

This report is made solely to the Board of Directors of IP Federation, as a body, in accordance with the terms of our engagement letter dated 30 May 2013. Our work has been undertaken solely to prepare for your approval the financial statements of IP Federation and state those matters that we have agreed to state to the Board of Directors of IP Federation, as a body, in this report in accordance with ICAEW Technical Release 07/16 AAF. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than IP Federation and its Board of Directors as a body, for our work or for this report.

It is your duty to ensure that IP Federation has kept adequate accounting records and to prepare statutory financial statements that give a true and fair view of the assets, liabilities, financial position and deficit of IP Federation. You consider that IP Federation is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or a review of the financial statements of IP Federation. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory financial statements.

Richard Place Dobson

.....

Chartered Accountants

1-7 Station Road
Crawley
West Sussex
RH10 1HT

IP FEDERATION
(LIMITED BY GUARANTEE)
STATEMENT OF INCOME AND RETAINED EARNINGS
FOR THE YEAR ENDED 31 DECEMBER 2019

	2019 £	2018 £
Income	181,712	173,407
Administrative expenses	(213,517)	(181,673)
Operating deficit	<u>(31,805)</u>	<u>(8,266)</u>
Interest receivable and similar income	2,625	2,348
Deficit before taxation	<u>(29,180)</u>	<u>(5,918)</u>
Tax on deficit	(499)	(446)
Deficit for the financial year	<u>(29,679)</u>	<u>(6,364)</u>
Retained earnings brought forward	306,251	312,615
Retained earnings carried forward	<u><u>276,572</u></u>	<u><u>306,251</u></u>

**IP FEDERATION
(LIMITED BY GUARANTEE)
BALANCE SHEET**

AS AT 31 DECEMBER 2019

	Notes	2019		2018	
		£	£	£	£
Fixed assets					
Tangible assets	4		3,943		5,257
Investments	5		167,000		167,000
			<u>170,943</u>		<u>172,257</u>
Current assets					
Debtors	6	137,715		129,929	
Cash at bank and in hand		164,025		191,415	
			<u>301,740</u>		<u>321,344</u>
Creditors: amounts falling due within one year	7	(196,111)		(187,350)	
Net current assets			<u>105,629</u>		<u>133,994</u>
Total assets less current liabilities			<u><u>276,572</u></u>		<u><u>306,251</u></u>
Reserves					
Income and expenditure account			<u><u>276,572</u></u>		<u><u>306,251</u></u>

For the financial year ended 31 December 2019 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The director acknowledges her responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the board of directors and authorised for issue on and are signed on its behalf by:

.....
S M Oliver
Director

Company Registration No. 00166772

**IP FEDERATION
(LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2019**

1 Accounting policies

Company information

IP Federation is a private company limited by guarantee incorporated in England and Wales. The registered office is 60 Gray's Inn Road, London, WC1X 8AQ.

1.1 Accounting convention

These financial statements have been prepared in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the requirements of the Companies Act 2006 as applicable to companies subject to the small companies regime. The disclosure requirements of section 1A of FRS 102 have been applied other than where additional disclosure is required to show a true and fair view.

The financial statements are prepared in sterling, which is the functional currency of the company. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Income and expenditure

Income and expenses are included in the financial statements as they become receivable or due.

Income represents amounts receivable for membership contributions.

Expenses include VAT where applicable as the company cannot reclaim it.

1.3 Website

Website costs are valued at cost less accumulated amortisation. Amortisation is calculated to write off the cost in equal annual instalments over their estimated useful lives of four years.

1.4 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures, fittings & equipment	25% reducing balance
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The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is credited or charged to surplus or deficit.

1.5 Cash and cash equivalents

Cash and cash equivalents are basic financial assets and include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

**IP FEDERATION
(LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2019**

1 Accounting policies (Continued)

1.6 Financial instruments

The company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the company's balance sheet when the company becomes party to the contractual provisions of the instrument.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Classification of financial liabilities

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the company after deducting all of its liabilities.

Basic financial liabilities

Basic financial liabilities, including creditors, are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Changes in the fair value of derivatives that are designated and qualify as fair value hedges are recognised in profit or loss immediately, together with any changes in the fair value of the hedged asset or liability that are attributable to the hedged risk.

1.7 Taxation

The company has obtained exemption from the Revenue Commissioners in respect of corporation tax, it being a company not carrying on a business for the purposes of making a profit. Corporation tax is payable only on investment/bank interest received.

1.8 Employee benefits

The costs of short-term employee benefits are recognised as a liability and an expense.

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the company is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

**IP FEDERATION
(LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2019**

1 Accounting policies (Continued)

1.9 Leases

Rentals payable under operating leases, including any lease incentives received, are charged to profit or loss on a straight line basis over the term of the relevant lease except where another more systematic basis is more representative of the time pattern in which economic benefits from the leases asset are consumed.

2 Employees

The average monthly number of persons employed by the company during the year was 2 (2018 - 2).

3 Intangible fixed assets

	Other £
Cost	
At 1 January 2019 and 31 December 2019	5,168
	——
Amortisation and impairment	
At 1 January 2019 and 31 December 2019	5,168
	——
Carrying amount	
At 31 December 2019	-
	=====
At 31 December 2018	-
	=====

4 Tangible fixed assets

	Plant and machinery etc £
Cost	
At 1 January 2019 and 31 December 2019	9,904
	——
Depreciation and impairment	
At 1 January 2019	4,647
Depreciation charged in the year	1,314
	——
At 31 December 2019	5,961
	——
Carrying amount	
At 31 December 2019	3,943
	=====
At 31 December 2018	5,257
	=====

**IP FEDERATION
(LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2019**

5	Fixed asset investments	2019	2018
		£	£
	Investments	167,000	167,000
		<u> </u>	<u> </u>

Movements in fixed asset investments

		Investments other than loans
		£
Cost or valuation		
At 1 January 2019 & 31 December 2019		167,000
		<u> </u>
Carrying amount		
At 31 December 2019		167,000
		<u> </u>
At 31 December 2018		167,000
		<u> </u>

6	Debtors	2019	2018
		£	£
	Amounts falling due within one year:		
	Trade debtors	133,920	122,000
	Other debtors	3,795	7,929
		<u> </u>	<u> </u>
		137,715	129,929
		<u> </u>	<u> </u>

7	Creditors: amounts falling due within one year	2019	2018
		£	£
	Corporation tax	499	446
	Other creditors	195,612	186,904
		<u> </u>	<u> </u>
		196,111	187,350
		<u> </u>	<u> </u>

8 Members' liability

The company is limited by guarantee, not having a share capital and consequently the liability of members is limited, subject to an undertaking by each member to contribute to the net assets or liabilities of the company on winding up such amounts as may be required not exceeding £10.

**IP FEDERATION
(LIMITED BY GUARANTEE)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2019**

9 Operating lease commitments

Lessee

At the reporting end date the company had outstanding commitments for future minimum lease payments under non-cancellable operating leases, as follows:

2019	2018
£	£
9,401	25,671
<u>9,401</u>	<u>25,671</u>

IP FEDERATION
(LIMITED BY GUARANTEE)
MANAGEMENT INFORMATION
FOR THE YEAR ENDED 31 DECEMBER 2019

IP FEDERATION
(LIMITED BY GUARANTEE)
DETAILED TRADING AND INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 DECEMBER 2019

	£	2019 £	£	2018 £
Income				
Membership subscriptions		181,712		173,407
Administrative expenses				
Secretarial costs	87,648		83,508	
Social security costs	6,194		5,825	
Staff training	539		1,058	
Rent	26,848		20,826	
Service charge	-		1,958	
Rates	2,714		2,466	
Cleaning	1,123		875	
Storage costs	444		444	
Power, light and heat	81		156	
Insurance	500		915	
Computer running costs	1,194		2,958	
Travelling expenses	13,496		17,390	
Subscriptions	2,080		1,814	
Consultancy fees	57,265		23,644	
Accountancy	3,000		3,012	
Bank charges	86		86	
Printing, stationery and publications	325		1,110	
Promotions and exhibitions	1,367		500	
Website costs	2,196		2,364	
Telephone and postage	1,818		2,500	
Sundry expenses	78		55	
Meeting costs	3,207		3,569	
Depreciation	1,314		1,752	
Profit or loss on sale of tangible assets (non exceptional)	-		914	
Relocation expenses	-		1,974	
		(213,517)		(181,673)
Operating deficit		(31,805)		(8,266)
Interest receivable and similar income				
Bank interest received	704		633	
Other interest received on financial instruments	1,921		1,715	
		2,625		2,348
Deficit before taxation	16.06%	(29,180)	3.41%	(5,918)