

Company Registration No. 00166772 (England and Wales)

**IP FEDERATION**  
**(LIMITED BY GUARANTEE)**  
**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2016**

**IP FEDERATION  
(LIMITED BY GUARANTEE)  
COMPANY INFORMATION**

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<b>Director</b>	J Hayles	(Appointed 8 July 2016)
<b>Secretary</b>	C D England	
<b>Company number</b>	00166772	
<b>Registered office</b>	Fifth Floor 63-66 Hatton Garden London EC1N 8LE	
<b>Accountants</b>	Richard Place Dobson 1-7 Station Road Crawley West Sussex RH10 1HT	

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**IP FEDERATION  
(LIMITED BY GUARANTEE)  
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**IP FEDERATION  
(LIMITED BY GUARANTEE)  
DIRECTOR'S REPORT**

***FOR THE YEAR ENDED 31 DECEMBER 2016***

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The director presents his report and financial statements for the year ended 31 December 2013.

**Principal activities**

The principal activity of the company continued to be that of improving the intellectual property framework to meet the needs of innovative industry.

**Director**

The director who held office during the year and up to the date of signature of the financial statements was as follows:

C Arnold	(Resigned 8 July 2016)
J Hayles	(Appointed 8 July 2016)

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

By order of the board

.....  
C D England  
**Secretary**  
.....

**IP FEDERATION  
(LIMITED BY GUARANTEE)  
CHARTERED ACCOUNTANTS' REPORT TO THE BOARD OF DIRECTORS ON THE  
PREPARATION OF THE UNAUDITED STATUTORY FINANCIAL STATEMENTS OF IP  
FEDERATION FOR THE YEAR ENDED 31 DECEMBER 2016**

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In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the financial statements of IP Federation for the year ended 31 December 2016 set out on pages 3 to 9 from the company's accounting records and from information and explanations you have given us.

As a practising member firm of the Institute of Chartered Accountants in England and Wales (ICAEW), we are subject to its ethical and other professional requirements which are detailed at <http://www.icaew.com/en/members/regulations-standards-and-guidance/>

This report is made solely to the Board of Directors of IP Federation, as a body, in accordance with the terms of our engagement letter dated 30 May 2013. Our work has been undertaken solely to prepare for your approval the financial statements of IP Federation and state those matters that we have agreed to state to the Board of Directors of IP Federation, as a body, in this report in accordance with ICAEW Technical Release 07/16 AAF. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than IP Federation and its Board of Directors as a body, for our work or for this report.

It is your duty to ensure that IP Federation has kept adequate accounting records and to prepare statutory financial statements that give a true and fair view of the assets, liabilities, financial position and deficit of IP Federation. You consider that IP Federation is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or a review of the financial statements of IP Federation. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory financial statements.

**Richard Place Dobson**

.....

**Chartered Accountants**

1-7 Station Road  
Crawley  
West Sussex  
RH10 1HT

**IP FEDERATION  
(LIMITED BY GUARANTEE)  
STATEMENT OF INCOME AND RETAINED EARNINGS  
FOR THE YEAR ENDED 31 DECEMBER 2016**

	Notes	2016 £	2015 £
Income		153,860	162,260
Administrative expenses		(149,471)	(128,299)
<b>Operating surplus</b>		<u>4,389</u>	<u>33,961</u>
Interest receivable and similar income		2,404	2,675
<b>Surplus before taxation</b>		<u>6,793</u>	<u>36,636</u>
Taxation		(481)	(535)
<b>Surplus for the financial year</b>		<u>6,312</u>	<u>36,101</u>
Reserves at 1 January 2016		289,891	253,790
Reserves at 31 December 2016		<u><u>296,203</u></u>	<u><u>289,891</u></u>

**IP FEDERATION  
(LIMITED BY GUARANTEE)  
BALANCE SHEET**

**AS AT 31 DECEMBER 2016**

	Notes	2016		2015	
		£	£	£	£
<b>Fixed assets</b>					
Tangible assets	4		1,857		2,476
Investments	5		167,000		167,000
			<u>168,857</u>		<u>169,476</u>
<b>Current assets</b>					
Debtors	6	126,388		116,801	
Cash at bank and in hand		173,616		169,741	
		<u>300,004</u>		<u>286,542</u>	
<b>Creditors: amounts falling due within one year</b>	7	<u>(172,658)</u>		<u>(166,127)</u>	
<b>Net current assets</b>			<u>127,346</u>		<u>120,415</u>
<b>Total assets less current liabilities</b>			<u>296,203</u>		<u>289,891</u>
<b>Reserves</b>					
Income and expenditure account			<u>296,203</u>		<u>289,891</u>

For the financial year ended 31 December 2016 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The director acknowledges his responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved by the board of directors and authorised for issue on ..... and are signed on its behalf by:

.....  
J Hayles  
Director

Company Registration No. 00166772

**IP FEDERATION  
(LIMITED BY GUARANTEE)  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2016**

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**1 Accounting policies**

**Company information**

IP Federation is a private company limited by guarantee incorporated in England and Wales. The registered office is Fifth Floor, 63-66 Hatton Garden, London, EC1N 8LE.

**1.1 Accounting convention**

These financial statements have been prepared in accordance with FRS 102 “The Financial Reporting Standard applicable in the UK and Republic of Ireland” (“FRS 102”) and the requirements of the Companies Act 2006 as applicable to companies subject to the small companies regime. The disclosure requirements of section 1A of FRS 102 have been applied other than where additional disclosure is required to show a true and fair view.

The financial statements are prepared in sterling, which is the functional currency of the company. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

These financial statements for the year ended 31 December 2016 are the first financial statements of IP Federation prepared in accordance with FRS 102, The Financial Reporting Standard applicable in the UK and Republic of Ireland. The date of transition to FRS 102 was 1 January 2015. The reported financial position and financial performance for the previous period are not affected by the transition to FRS 102.

**1.2 Income and expenditure**

Income and expenses are included in the financial statements as they become receivable or due.

Income represents amounts receivable for membership contributions.

Expenses include VAT where applicable as the company cannot reclaim it.

**1.3 Website**

Website costs are valued at cost less accumulated amortisation. Amortisation is calculated to write off the cost in equal annual instalments over their estimated useful lives of four years.

**1.4 Tangible fixed assets**

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures, fittings & equipment	25% reducing balance
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The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is credited or charged to surplus or deficit.

**1.5 Cash and cash equivalents**

Cash and cash equivalents are basic financial assets and include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

**IP FEDERATION  
(LIMITED BY GUARANTEE)  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 DECEMBER 2016**

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**1 Accounting policies (Continued)**

**1.6 Financial instruments**

The company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the company's balance sheet when the company becomes party to the contractual provisions of the instrument.

***Basic financial assets***

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

***Classification of financial liabilities***

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the company after deducting all of its liabilities.

***Basic financial liabilities***

Basic financial liabilities, including creditors, bank loans, loans from fellow group companies and preference shares that are classified as debt, are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

**1.7 Taxation**

The company has obtained exemption from the Revenue Commissioners in respect of corporation tax, it being a company not carrying on a business for the purposes of making a profit. Corporation tax is payable only on investment/bank interest received.

**1.8 Employee benefits**

The costs of short-term employee benefits are recognised as a liability and an expense.

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the company is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

**IP FEDERATION  
(LIMITED BY GUARANTEE)  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 DECEMBER 2016**

**1 Accounting policies (Continued)**

**1.9 Leases**

Rentals payable under operating leases, including any lease incentives received, are charged to income on a straight line basis over the term of the relevant lease except where another more systematic basis is more representative of the time pattern in which economic benefits from the lease asset are consumed.

**2 Employees**

The average monthly number of persons employed by the company during the year was 2 (2015 - 2).

**3 Intangible fixed assets**

	<b>Other £</b>
<b>Cost</b>	
At 1 January 2016 and 31 December 2016	5,168
<b>Amortisation and impairment</b>	
At 1 January 2016 and 31 December 2016	5,168
<b>Carrying amount</b>	
At 31 December 2016	-
At 31 December 2015	-

**4 Tangible fixed assets**

	<b>Plant and machinery etc £</b>
<b>Cost</b>	
At 1 January 2016 and 31 December 2016	11,135
<b>Depreciation and impairment</b>	
At 1 January 2016	8,659
Depreciation charged in the year	619
At 31 December 2016	9,278
<b>Carrying amount</b>	
At 31 December 2016	1,857
At 31 December 2015	2,476

**IP FEDERATION  
(LIMITED BY GUARANTEE)  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 DECEMBER 2016**

<b>5</b>	<b>Fixed asset investments</b>	<b>2016</b>	<b>2015</b>
		<b>£</b>	<b>£</b>
	Investments	167,000	167,000
		<u>          </u>	<u>          </u>

**Movements in fixed asset investments**

		<b>Investments other than loans</b>
		<b>£</b>
<b>Cost or valuation</b>		
At 1 January 2016 & 31 December 2016		167,000
		<u>          </u>
<b>Carrying amount</b>		
At 31 December 2016		167,000
		<u>          </u>
At 31 December 2015		167,000
		<u>          </u>

<b>6</b>	<b>Debtors</b>	<b>2016</b>	<b>2015</b>
		<b>£</b>	<b>£</b>
	<b>Amounts falling due within one year:</b>		
	Trade debtors	118,820	109,600
	Other debtors	7,568	7,201
		<u>          </u>	<u>          </u>
		126,388	116,801
		<u>          </u>	<u>          </u>

<b>7</b>	<b>Creditors: amounts falling due within one year</b>	<b>2016</b>	<b>2015</b>
		<b>£</b>	<b>£</b>
	Corporation tax	481	535
	Other taxation and social security	5,569	2,304
	Other creditors	166,608	163,288
		<u>          </u>	<u>          </u>
		172,658	166,127
		<u>          </u>	<u>          </u>

**8 Members' liability**

The company is limited by guarantee, not having a share capital and consequently the liability of members is limited, subject to an undertaking by each member to contribute to the net assets or liabilities of the company on winding up such amounts as may be required not exceeding £10.

**IP FEDERATION  
(LIMITED BY GUARANTEE)  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 DECEMBER 2016**

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**9 Operating lease commitments**

**Lessee**

At the reporting end date the company had outstanding commitments for future minimum lease payments under non-cancellable operating leases, as follows:

<b>2016</b>	<b>2015</b>
<b>£</b>	<b>£</b>
22,950	38,250
<u>22,950</u>	<u>38,250</u>

**IP FEDERATION**  
**(LIMITED BY GUARANTEE)**  
**MANAGEMENT INFORMATION**  
**FOR THE YEAR ENDED 31 DECEMBER 2016**

**IP FEDERATION  
(LIMITED BY GUARANTEE)  
DETAILED TRADING AND INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 DECEMBER 2016**

		2016		2015
	£	£	£	£
<b>Income</b>				
Membership subscriptions		153,860		162,260
<b>Administrative expenses</b>		(149,471)		(128,299)
<b>Operating surplus</b>		<u>4,389</u>		<u>33,961</u>
<b>Investment revenues</b>				
Bank interest received	519		643	
Other interest received on financial instruments	1,885		2,032	
		<u>2,404</u>		<u>2,675</u>
<b>Surplus before taxation</b>	4.42%	<u><u>6,793</u></u>	22.58%	<u><u>36,636</u></u>

**IP FEDERATION**  
**(LIMITED BY GUARANTEE)**  
**SCHEDULE OF ADMINISTRATIVE EXPENSES**  
**FOR THE YEAR ENDED 31 DECEMBER 2016**

	2016	2015
	£	£
<b>Administrative expenses</b>		
Secretarial costs	82,754	72,221
Social security costs	5,920	5,811
Staff training	366	600
Rent	15,300	15,300
Service charge	4,728	4,260
Rates	4,426	4,378
Cleaning	412	612
Storage costs	444	444
Power, light and heat	270	283
Repairs and maintenance	-	91
Insurance	567	1,301
Computer running costs	3,661	2,215
Travelling expenses	7,274	5,998
Subscriptions	2,249	2,385
Consultancy fees	12,840	-
Accountancy	2,801	2,800
Bank charges	49	172
Printing, stationery and publications	1,253	582
Advertising	-	2,952
Telephone and postage	853	1,099
Sundry expenses	67	215
Meeting costs	2,618	3,751
Depreciation	619	829
	<u>149,471</u>	<u>128,299</u>